



National Institute of Technology Calicut

Office of Dean (R & C)

04/05/2023

Terms and conditions of Faculty Research Seed Grant (FRG) Scheme Phase III - 2023

(for New Faculty Members joined in the year 2022/2023 at NIT Calicut)

As per the decision in the 47th BOG Meeting of the Institute dated 5/2/2019, to support the initial research requirements of newly joined faculty members, it is proposed to provide 'Research Seed Grant' to the faculty members joined in the year 2022/2023.

The following terms and conditions for the Faculty Research Seed Grant shall be followed:

1. Faculty members shall submit and present their research proposal before an Institute level FRG screening & monitoring committee. Final approval will be based on the recommendation of the committee, after incorporating all the suggestions by the committee.
2. The faculty research seed grant will be sanctioned only for an approved research project proposed by the regular faculty who joined in 2022/2023 at NIT Calicut.
3. The maximum amount of the seed grant will be Rs.5,00,000/-.
4. The normal duration of the project completion will be 2 years. However, one more year may be granted to complete the project based on the request by the principal investigator (PI) with specific reasons and recommendations by FRG screening & monitoring committee.
5. The grant will be exclusively for setting up of experimental/computational facilities (without any provision for manpower, laptop, mobile device, printer, external storage device, webcam, and other gadgets from this project fund).
6. Minor equipment, consumables, fabrication/ testing/ calibration charges/ contingencies as a part of the proposed research project can be included in the budget. Stationery charges are limited to report preparation charges and are limited to Rs 3000/- for the entire duration of the project.
7. For travel, if any, prior approval from the competent authority is essential.
8. All items shall be taken into store stock clearly indicating 'FRG Scheme 2023' in the appropriate stock register of the department
9. For purchases upto Rs. 75,000/-, approval from HoD is required. For purchases above, Rs.75,000/-, Dean (R&C) approval is required.

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10. Institute purchase rules and procedures/GFR guidelines shall be followed strictly for the procurement of all the items related to the project.
11. Normally, expenditure shall be only on reimbursement basis without any advance.
12. PhD or PG/UG students may be permitted to associate with the project.
13. Minimum deliverables expected from the project are:
 - a. One SCI indexed journal publication or one patent filed and published. At the time of project completion acceptance of the paper shall be available or patent shall be filed.
 - b. One SCOPUS indexed journal publication.
 - c. One experimental /simulation set up for UG /PG/research or a prototype of a product/software package which is to be copyrighted.
14. Being seed money, PI shall use the research outcome for getting external funded projects. He/she shall submit research proposals in all possible schemes.
15. Quarterly progress report shall be submitted by the PI to HOD, who will monitor the progress of the project. In case of any undue delay or irregularity observed, HOD shall report the same to the Dean (R&C).
16. PI shall submit a brief progress report, utilisation certificate (UC) and statement of expenditure (SE) and make a presentation on progress of work at the end of every year before the FRG screening & monitoring committee. All the suggestions by the committee shall be followed by PI.
17. On completion of the project, PI shall submit a detailed technical report with the following relevant details such as
 - UC and SE
 - Copies of published conference/journal papers,
 - Proof of status of submitted conference/journal papers,
 - Photo with name and location of any prototype/lab setup/experimental setup developed,
 - Proof of patent filed/awarded,
 - Proof of Project proposal submitted,
 - Proof of any collaboration,
 - Proof of technology transfer initiated, etc.
 - Certificate page of UG and PG Projects, if you have guided UG/PG projects that are related with the FRG project
 - Certificate page of PhD Thesis submitted or proof of PhD guidance in progress based on the FRG project (Example for proof - proceedings of doctoral committee formed for the scholar)


Dean (R&C)